

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES**

*The November 2025 Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on November 24, 2025, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted November 20, 2025.*

**CALL TO ORDER:** Kennamer, 5:30 p.m.

**INVOCATION:** Kitchens

**PLEDGE OF ALLEGIANCE**

**MEMBERS PRESENT:** Kennamer, Smith, Kitchens, Johnson, Clark, Creswell, Washington

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Administrator Hare, Business Manager Carroway

**GUEST PRESENT:** Grant Davis, Mauldin & Jenkins

**AGENDA:** A motion was made by Johnson to approve the November 24, 2025 Agenda. Second by Smith. Vote unanimous to approve the agenda.

**MINUTES:** A motion was made by Johnson to approve the October 27, 2025 Minutes. Second by Creswell. Vote unanimous.

**PUBLIC COMMENT:** None

**PRESENTATION OF FY 2025 FINANCIAL AUDIT:** Grant Davis of Mauldin & Jenkins presented the final draft of the Authority's FY 2025 audit. He noted that no substantive changes were made between the draft presentation and this version. He also noted that the final Federal Guidance documents had still not been published, but as soon as they were, this version would be checked for any changes. A motion was made by Kitchens to accept the audit. Second by Washington. No discussion. Vote unanimous.

**FINANCIAL STATEMENT:** After reading the bank balances, Administrator Hare discussed the Financial Statement ending October 31, 2025. Budget should be at 33.3%, Revenues were at 44.04% and Expenses were at 34.6%. Usage and billing were up as compared with the previous year.

**REPORTS:**

John Hare, Administrator, covered the following items during the report section:

- Hare gave a brief update on the WTP Improvements SCIIP project. Project is still on track at current time.
- Hare gave a brief update on the sewer capacity issues in the Regional Sewer system.

## BUSINESS

### A. CMM/ASSET MGMT/WORK ORDER SOFTWARE

Administrator Hare presented to the Board the present need of the Authority to purchase Asset Management software. This software will allow the Authority to track work flows, conditions of assets, life cycle cost and other important data while incorporating the Authority's current GIS system. The Authority utilized a competitive selection process that started with 6 software packages until a clear choice was made on the software best suited for the Authority's needs. Hare recommended the Authority proceed with PSD Citywide at a cost of \$68,400 for implementation services and an annual cost of \$29,700. A motion was made by Clark to approve purchase. Second by Smith. No discussion. Vote unanimous.

### EXECUTIVE SESSION – None

Motion was made by Kitchens to adjourn.

Second by Smith

Time: 6:15 p.m., November 24, 2025

Vote Unanimous

Approved



~~James Earl Kennamer, Chairman~~

Ray Johnson, Vice Chair